

Court Fee Stamp as required

APPLICATION FORM FOR ISSUANCE OF RESIDENCE CERTIFICATE

Paste Applicant
Photo

(Fields marked * are mandatory)

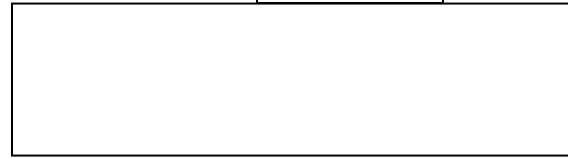
Service Payment Details :

- 1.Service Charges of the kiosk Operator = 18.00
- 2.Printing Charges **per unit** = 10.00
- 3.Scanning Charges **per unit** = 5.00
- 4.The Government fees = 30.00
- 5.Degs Charges fee = 2.00

(The amount may vary based on no of printing and scanning page counts)

The Acknowledgement of receipt of Application / Delivery of Certificate and

Payments received from the citizens shall be issued free of cost by the CSC operator to the citizens.



Applicant's signatutre

Documents Required

Mandatory Documents

Supporting Documents

- 1. Proof of residence- RoR**
- 2. Land Pass Book**
- 3. EPIC**
- 4. Any other document in support/claim**

Delivery Time Lines ; Estimated Timelines To Process The Application (Expected Date of Delivery) :

Fill all the details in the block letters

Personal Details

Applicant Name* :- _____

Gender* :- _____ Marital Status*:- _____

Date of Birth* :- _____ Age* :- _____

Parents Details

Father Name* :- _____

Mother Name* :- _____

Spouse Details

Spouse Name* :- _____

Relation With Applicant* :- _____

Contact Details

Phone No :- _____ Mobile No :- _____

Email :- _____

Permanent Address

House No/Name* :- _____ Village * :- _____

District * :- _____ Sub Division * :- _____

Tahsil * :- _____ RI Circle * :- _____

Block * :- _____ Police Station * :- _____

Post Office * :- _____ Pin * :- _____

Submitter Details

Is applicant and submitter are same? * Yes No

Submitter's Name* :- _____

Relation With Applicant* :- _____

Present Address

Is Present Address Same as Permanent Address?

Yes No

(If "No" please fill the Present address given below)

House No/Name* :- _____

Village* :- _____

District* :- _____

Sub Division* :- _____

Tahsil* :- _____

RI Circle* :- _____

Block* :- _____

Police Station* :- _____

Post Office* :- _____

Pin* :- _____

Land Record Details

Is ROR Produced? Yes No

(If "YES" please provide the LandRecord Details)

District* :- _____

Sub Division* :- _____

Tahsil* :- _____

RI Circle* :- _____

Police Station* :- _____

Mouza(Revenue Village)* :- _____

Khata No* :- _____

Recorded Tenant (Land Owner)* :- _____

Relation of the applicant with Recorded

Tenant* :- _____

Plot Details

Sl No.	Plot No *	Area *	Kisam *
1			
2			
3			
4			
5			

Mandatory Fields

Purpose* :- _____

For how many years the applicant is residing in the above house*:- _____

Regd. Sale Deed No :- _____ Regd. Sale Deed Date :- _____

Whether the applicant is able to read,write & speak in Oriya : Read Write Speak

Whether the applicant has passed Oriya up to M.E. Standard : Yes No

I, Shri / SmtSon of / Daughter of / Wife of

..... resident of village P.S.

..... District and particulars stated above are true to the best of my

knowledge and belief and that they are exhaustive and I have not suppressed any fact. In case it is detected later on that any of the facts stated herein wrong or that I have suppressed some material facts, I shall be liable for prosecution under the relevant law.

Signature of the applicant.