

Institution and Human Capacity Building (IHCB)

User Manual Document 2.0



TATA

TATA CONSULTANCY SERVICES

TATA Consultancy Services Limited
May 2014

LIST OF ABBREVIATIONS

Abbreviation\Acronym	Description
SERP	Society Elimination of Rural Poverty
SHG	Self Help Group
IHCB	Institution and Human Capacity Building
MS	Mandal Samakhya
VO	Village Organization
ZS	Zilla Samakhya
APM	Assistant Project manager
CA	Charter Accountant
GB	General Body
AR	Annual Returns
ATR	Action Taken
AOR	Audit Observation Report
ARF	Annual Return Filing

IHCB (Institution human and capacity building) includes the following module.

- **Statutory Audit**
- **Internal Audit**
- **Legal Compliance**

Login information

Main Login Screen

- 1.This is the main **Login** screen of IHCB application.
- 2.To **Login** Enter the **User name** and **Password**.
- 3.After entering the user name and password click on **Login** button.

Note: The User name and password should be in capital letters Only.

Home Reports

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[Download Baraha Software](#)
 [Download User Manual directly](#)
 (OR) [User Manual from link](#)

English
తెలుగు

Login



Username :

Password :

[Log In](#) →

[Forgot Password?](#)


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There are two Logins:

- **CA Login**
- **APM Login**
- **CA Login:**

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[Schedules](#)
 [Reports](#)
 [Change Password](#)
 [LogOut](#)

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014 [User Manual](#)

NOTE: Schedul

[Please Click on this link to Download MS Schedules in Excel Format for data entry](#)

[Please Click on this link to Download VO Schedules in Excel Format for data entry](#)

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1.After logging the home page is displayed.

2.The screens displayed in Home page are

Schedules

CA Reports

Change password

Logout

SCHEDULES:

In the Home page,After Clicking on Schedules the below mentioned links will be displayed.

1.Schedule entry

2.View Financial Statements

CA REPORTS:

In the Home page,After Clicking on CA Reports the below mentioned links will be displayed.

1.Audit Observation Report

2.CA Uploads

CHANGE PASSWORD:

In the Home page click on **Change password** link, to change the password for the Login

LOGOUT:

In the Home page click on **Log out** link, to **Log out** from the application.

Schedule Entry:

The Schedule entry consists of 24 **Schedules**


The Data entry is done for all the **24 Schedules**.

Schedule 1:Fees and Charges (Receipts)

- When we select the Schedule-1, the below screen is displayed

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format Download Blank Schedules Check Incomplete Schedule

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Alampur
VO	--Select--	Schedules *	Schedule_1_FEES AND CHARGES(RECEIPTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... **ADD**

Schedule_1 FEES AND CHARGES(RECEIPTS)

SUBHEAD NAME	RECEIVED_GENERAL	RECEIVED_IHCB	RECEIVED_CIF	RECEIVABLE_GENERAL	RECEIVABLE_IHCB	RECEIVABLE_CIF
Admission fee	0.00	0.00	0.00	0.00	0.00	0.00
Membership fee	0.00	0.00	0.00	0.00	0.00	0.00
Penalties	0.00	0.00	700.00	0.00	0.00	0.00
Audit charges from VO's	0.00	0.00	27036.00	0.00	0.00	0.00
Bank Linkage Service Charges from VO's	0.00	0.00	0.00	0.00	0.00	0.00
Commissions/Service Charges – Insurance	0.00	0.00	0.00	0.00	0.00	0.00
Service Charges – Pension Distribution	0.00	0.00	0.00	0.00	0.00	0.00
Service Charges from Sthree Nidhi Deposits	0.00	0.00	0.00	0.00	0.00	0.00
Service Charges from Sthree Nidhi Loans	0.00	0.00	0.00	0.00	0.00	0.00
Institutional Fee	0.00	0.00	0.00	0.00	0.00	0.00
Resource Fee	0.00	0.00	10951.00	0.00	0.00	0.00
EGMMCommission	0.00	0.00	0.00	0.00	0.00	0.00
MarketCommission	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	348077.00	0.00	0.00	0.00
Total	0	0	386764	0	0	0

Update


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- Here Only General Account is allowed for Data Entry(i.e, **RECEIVED_GENERAL** and **RECEIVABLE_GENERAL**)
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown.
- If there is Any modifications we can reopen the **Schedule-1**,view the details,modify the details and update the details.

Schedules 2:FEES AND CHARGES (PAYMENTS)

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_2_FEES AND CHARGES(PAYMENTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_2_FEES AND CHARGES(PAYMENTS)

SUBHEAD NAME	PAID_GENERAL	PAID_IHCB	PAID_CIF	PAYABLE_GENERAL	PAYABLE_IHCB	PAYABLE_CIF
Entrance Fee to Sthree Nidhi	0.00	0.00	0.00	0.00	0.00	0.00
Entrance Fee to ZS	0.00	0.00	0.00	0.00	0.00	0.00
Subscriptions to ZS	0.00	0.00	6000.00	0.00	0.00	0.00
Institutional Fee	0.00	0.00	0.00	0.00	0.00	0.00
Resource Fee	0.00	0.00	0.00	0.00	0.00	0.00
EGMM Commission	0.00	0.00	0.00	0.00	0.00	0.00
Market Commission	0.00	0.00	0.00	0.00	0.00	0.00
Penalties payments	0.00	0.00	0.00	0.00	0.00	0.00
Other Fees and charges payments	0.00	0.00	0.00	0.00	0.00	0.00
Total						

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- When we select schedule-2,the above screen is displayed.
- Here Only General Account is allowed for Data Entry(i.e, **PAID_GENERAL** and **PAYABLE_GENERAL**)
- To submit the entered data click on **Submit** button 'Data Saved Successfully' pop up is thrown.
- If there is Any modifications we can reopen the **Schedule 2** view the details,modify the details and update the details.

Schedule 3:INTEREST ON LOANS(RECEIPTS)

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_3_INTEREST ON LOANS(RECEIPTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory


Schedule_3_INTEREST ON LOANS(RECEIPTS)

SUBHEAD NAME	RECEIVED_GENERAL	RECEIVED_IHCB	RECEIVED_CIF	RECEIVABLE_GENERAL	RECEIVABLE_IHCB	RECEIVABLE_CIF
Interest on CIF including recycle	0.00	0.00	19122.00	0.00	0.00	0.00
Interest on SGSY Loans	0.00	0.00	0.00	0.00	0.00	0.00
Interest on POP Fund Loans	0.00	0.00	0.00	0.00	0.00	0.00
Interest on Banks Loans	0.00	0.00	0.00	0.00	0.00	0.00
Interest on Sthreenidhi Loans	0.00	0.00	0.00	0.00	0.00	0.00
Interest on Others Loans	0.00	0.00	0.00	0.00	0.00	0.00
Total						

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- When we select schedule-3,the above screen is displayed
- Here Only General Account is allowed for Data Entry(i.e, **RECEIVED_GENERAL** and **RECEIVABLE_GENERAL**)
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown.
- If there is Any modifications we can reopen the **Schedule 3** view the details,modify the details and update the details.

Schedule 4:INTEREST ON DEPOSITS AND BORROWINGS(PAYMENTS)



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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES			
Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_4_INTEREST ON DEPOSITS AND BORROWINGS(PAYMENTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_4_INTEREST ON DEPOSITS AND BORROWINGS(PAYMENTS)						
SUBHEAD NAME	PAID_GENERAL	PAID_IHCB	PAID_CIF	PAYABLE_GENERAL	PAYABLE_IHCB	PAYABLE_CIF
Interest Paid on Three Nidhi Loans	0.00	0.00	0.00	0.00	0.00	0.00
Interest Paid on Bank Borrowings	0.00	0.00	0.00	0.00	0.00	0.00
Interest Paid on Other Borrowings	0.00	0.00	0.00	0.00	0.00	0.00
Interest Paid on Deposits - Vos	0.00	0.00	0.00	0.00	0.00	0.00
Interest/Dividend Paid on Share Capital	0.00	0.00	0.00	0.00	0.00	0.00
Total						


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- When we select schedule-4,the above screen is displayed
- Here Only General Account is allowed for Data Entry(i.e, **PAID_GENERAL** and **PAYABLE_GENERAL**)
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown. If there are any modifications we can reopen the **Schedule 4** view the details,modify and update the details.

Schedule 5:INTEREST ON INVESTMENTS(RECEIPTS)

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_5_INTEREST ON INVESTMENTS(RECEIPTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_5_INTEREST ON INVESTMENT(S(RECEIPTS)

SUBHEAD NAME	RECEIVED_GENERAL	RECEIVED_IHCB	RECEIVED_CIF	RECEIVABLE_GENERAL	RECEIVABLE_IHCB	RECEIVABLE_CIF
Dividend on Shree Nidhi Share Capital	0.00	0.00	0.00	0.00	0.00	0.00
Interest on Bank Deposits	0.00	0.00	0.00	0.00	0.00	0.00
Interest on SB A/c	64.00	15944.00	2212.00	0.00	0.00	0.00
Interest on Shree Nidhi Deposits	0.00	0.00	0.00	0.00	0.00	0.00
Interest/ Income on other investments	0.00	0.00	0.00	0.00	0.00	0.00
Total						

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- When we select schedule-5,the above screen is displayed.
- Here General,CIF and IHCB Accounts are allowed for Data Entry (i.e, RECEIVED_GENERAL and RECEIVABLE_GENERAL,RECEIVED_CIF and RECEIVABLE_CIF,RECEIVED_IHCB and RECEIVABLE_IHCB)
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown.
- If there are any modifications we can reopen the **Schedule 5** and we can view,modify and update the details.

Schedule 6: FINANCIAL EXPENSES(PAYMENTS)

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_6_FINANCIAL EXPENSES(PAYMENTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_6_FINANCIAL EXPENSES(PAYMENTS)

SUBHEAD NAME	PAID_GENERAL	PAID_IHCB	PAID_CIF	PAYABLE_GENERAL	PAYABLE_IHCB	PAYABLE_CIF
Bank Charges and Commissions	140.00	112.00	250.00	0.00	0.00	0.00
Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00
Legal Documentation Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total						


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- When we select schedule-6, the above screen is displayed.
- Here General, CIF and IHCB Accounts are allowed for Data Entry
(i.e, **RECEIVED_GENERAL** and **RECEIVABLE_GENERAL**, **RECEIVED_CIF** and **RECEIVABLE_CIF**, **RECEIVED_IHCB** and **RECEIVABLE_IHCB**)
- To submit the entered data click on **Submit** button 'Data Saved Successfully' message is displayed.
- If there are any modifications we can reopen the **Schedule 6** and we can view, modify and update the details.

Schedule 7: ADMINISTRATIVE EXPENSES(PAYMENTS)

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_7_ADMINISTRATIVE EXPENSES(PAYMENTS)
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_7_ADMINISTRATIVE EXPENSES(PAYMENTS)

SUBHEAD NAME	PAID_GENERAL	PAID_IHCB	PAID_CIF	PAYABLE_GENERAL	PAYABLE_IHCB	PAYABLE_CIF
Salaries	0.00	0.00	0.00	0.00	0.00	0.00
Honorarium	0.00	0.00	17000.00	0.00	0.00	0.00
Trainings	0.00	0.00	0.00	0.00	0.00	0.00
Meetings	0.00	0.00	1520.00	0.00	0.00	0.00
Stationary	0.00	0.00	0.00	0.00	0.00	0.00
Audit	0.00	0.00	0.00	0.00	0.00	0.00
Rent and Maintenance	0.00	0.00	28730.00	0.00	0.00	0.00
Resource Fee	0.00	0.00	0.00	0.00	0.00	0.00
TA & DA	5300.00	0.00	9000.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	250.00	0.00	0.00	0.00
Total						


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- When we select schedule-7, the above screen is displayed.
- Here the data entry is allowed for General and Ihcb accounts (i.e, PAID_GENERAL, PAID_IHCB, PAYABLE_GENERAL, PAYABLE_IHCB).
- To submit the entered data click on **Submit** button 'Data Saved Successfully' message is displayed.
- If any modifications we can reopen the **Schedule 8** and we can view, modify and update the details.

Schedule 8: GRANT FOR PROGRAMMES

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Sample Data Entry Format Download Blank Schedules Check Incomplete Schedule

Financial Year	2013-2014	Level:*	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_8_GRANT FOR PROGRAMMES
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_8_GRANT FOR PROGRAMMES

SUBHEAD NAME	OPENING BALANCE (General{+})	OPENING BALANCE (General{-})	OPENING BALANCE (IHCB{+})	OPENING BALANCE (IHCB{-})	RECEIPTS (General)	RECEIPTS (IHCB)	PAYMENTS (General)	PAYMENTS (IHCB)	CLOSING BALANCE (General{+})	CLOSING BALANCE (General{-})	CLOSING BALANCE(IHCB{+})	CLOSING BALANCE(IHCB{-})
SSP-National Old Age Pension	120053.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120053.00	0.00	0.00	0.00
SSP-Disability	53910.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53910.00	0.00	0.00	0.00
SSP-Widow Pension	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Abhaya Hastam	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asha/HIV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other(Kalyana Nidhi,Hridaya Spandana)	0.00	362489.00	0.00	0.00	13540.00	0.00	0.00	0.00	0.00	-348949.00	0.00	0.00
EGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRLP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Disaster Mitigation/Relief	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SGSY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IB	0.00	0.00	655495.00	0.00	0.00	50000.00	0.00	0.00	0.00	0.00	705495.00	0.00
BL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Social Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sthree Nidhi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POP	0.00	0.00	2875176.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2875176.00	0.00
Land	0.00	0.00	1897470.00	0.00	0.00	15535.00	0.00	0.00	0.00	0.00	1913005.00	0.00
Dairy	0.00	0.00	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	0.00
Krushe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EGMM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SERP-Health and Nutrition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NRHM-Health and Nutrition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CMES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gender	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Disability	0.00	0.00	41170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41170.00	0.00
SC-ST/TSP Action Plan	0.00	0.00	20000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20000.00	0.00
SERP-CMSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MKSP-CMSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bangaruthalli	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unreconciled(General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unreconciled(Ihcb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total												

Update

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- When we select schedule-8, the above screen is displayed.
- Here the data entry is allowed for General (i.e., **opening balance, Receipts, Payments**) and IHCB (i.e., **opening balance, Receipts, Payments**)
- The Closing Balance is automatically calculated based on **opening, Receipts, Payments**


amount.

- To submit the entered data click on **Submit** button 'Data Saved Successfully' pop up is thrown.
- If any modifications we can reopen the **Schedule 9** and we can view ,modify and update the details.

Schedule 9:CAPITAL GRANTS

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format Download Blank Schedules Check Incomplete Schedule

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Waddepalle
VO	--Select--	Schedules *	Schedule_9_CAPITAL GRANTS
Project	--Select--	Account No	--Select--

Note: Fields with "" mark are mandatory

Browse... **ADD**

Schedule 9_CAPITAL GRANTS

SUBHEAD NAME	OPENING BALANCE (General(+))	OPENING BALANCE (General(-))	OPENING BALANCE(CIF (+))	OPENING BALANCE(CIF (-))	RECEIPTS (General)	RECEIPTS (CIF)	PAYMENTS (General)	PAYMENTS (CIF)	CLOSING BALANCE (General(+))	CLOSING BALANCE (General(-))	CLOSING BALANCE(CIF(+))	CLOSING BALANCE(CIF(-))
CIF - IGA	0.00	0.00	373375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	373375.00	0.00
POP fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIF - Marketing/Krushe	0.00	0.00	979680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	979680.00	0.00
CIF - Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIF - Social	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIF - HRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIF-Disabled	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIF-RCL/FCL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIFSERP-CMSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIFMSP-SERP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIFSERP-H&N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIFNRHM-H&N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dairy Fund	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	0.00	0.00	0.00
SGSY	1254000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1254000.00	0.00	0.00	0.00
ICDP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRICOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SC/ST/TSP	20000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20000.00	0.00	0.00	0.00
DRDA Revolving Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CLDP	1897470.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1897470.00	0.00	0.00	0.00
SSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other funds (APRLP, Watersheds etc)	362489.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362489.00	0.00	0.00	0.00
Unreconciled(CIF)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unreconciled(General)	149731.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149731.00	0.00	0.00	0.00
Total												

Update

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- When we select schedule-9,the above screen is displayed.
- Here the data entry is allowed for **GENERAL(opening balance,Receipts,Payments)** and **CIF (opening balance,Receipts,Payments)**
- The Closing Balance is automatically calculated based on **opening, Receipts,Payments** amount.

- To submit the entered data click on **Submit** button 'Data Saved Successfully' pop up is thrown
- If any modifications we can reopen the **Schedule 10** and we can view ,modify and update the details.

Schedule 10:SHARE CAPITAL

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S I R P

Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Aiza
VO	--Select--	Schedules *	Schedule_10_SHARE CAPITAL
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_10_SHARE CAPITAL

VO Names	OPENING BALANCE (GENERAL(+))	OPENING BALANCE(GENERAL(-))	RECEIPTS(GENERAL)	PAYMENTS(GENERAL)	CLOSING BALANCE(GENERAL (+))	CLOSING BALANCE(GENERAL(-))
BOINPALLY GIS	0	0	0	0	0	0
Chinnatandarapadu VO2	0	0	0	0	0	0
Chinnatandrapad 3 VO	0	0	0	0	0	0
EDIGONIPALLY GIS	0	0	0	0	0	0
Eklasapur VO	0	0	0	0	0	0
KESHAVARAM	0	0	0	0	0	0
KISANNAGAR GIS	0	0	0	0	0	0
Kurvapalle VO	0	0	0	0	0	0
MUGONIPALLY GIS	0	0	0	0	0	0
Medikonda GISS	0	0	0	0	0	0
Naurojcamp VO	0	0	0	0	0	0
Pulikal Vo	0	0	0	0	0	0
RAJAPUR GIS	0	0	0	0	0	0
SANKAPUR GIS	0	0	0	0	0	0
Sindhanoor GISS	0	0	0	0	0	0
Thoomkunta VO	0	0	0	0	0	0
Thotloni Doddi GISS	0	0	0	0	0	0
Uppala 2 VO	0	0	0	0	0	0
Uppala Kranti Gis VO	0	0	0	0	0	0
Uttanoor GISS	0	0	0	0	0	0
bhoompur vo	0	0	0	0	0	0
bingidoddi	0	0	0	0	0	0
chaitanya vo	0	0	0	0	0	0
chinnatandrapad vo1	0	0	0	0	0	0
chinnatandrapad vo4	0	0	0	0	0	0
gudidoddi	0	0	0	0	0	0
jadadoddi vo	0	0	0	0	0	0
janachaitanya GIS	0	0	0	0	0	0
kishtapoor	0	0	0	0	0	0
kothapally GIS	0	0	0	0	0	0
kutkanoor vo	0	0	0	0	0	0
venisampur	0	0	0	0	0	0
venkatapoor	0	0	0	0	0	0
UNRECONCILED	0	0	0	0	0	0
Total	0	0	0	0	0	0

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- When we select schedule-10,the above screen is displayed.

- Here data entry is allowed for General(**Opening balance,Receipts and Payments**) account.
- The Closing Balance is automatically calculated based on **Opening, Receipts,Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 11** and we can view ,modify and update the details.

Schedule 11:DEPOSITS

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format

Download Blank Schedules

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SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Aiza
VO	--Select--	Schedules *	Schedule_11_DEPOSITS
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... **ADD**

Schedule_11_DEPOSITS

VO Names	OPENING BALANCE (GENERAL(+))	OPENING BALANCE(GENERAL(-))	RECEIPTS(GENERAL)	PAYMENTS(GENERAL)	CLOSING BALANCE(GENERAL (+))	CLOSING BALANCE(GENERAL(-))
BOINPALLY GIS	0	0	0	0	0	0
Chinnatandarapadu VO2	0	0	0	0	0	0
Chinnatandrapad 3 VO	0	0	0	0	0	0
EDIGONIPALLY GIS	0	0	0	0	0	0
Eklasapur VO	0	0	0	0	0	0
KESHAVARAM	0	0	0	0	0	0
KISANNAGAR GIS	0	0	0	0	0	0
Kurvapalle VO	0	0	0	0	0	0
MUGONIPALLY GIS	0	0	0	0	0	0
Medikonda GISS	0	0	0	0	0	0
Naurojicamp VO	0	0	0	0	0	0
Pulikal Vo	0	0	0	0	0	0
RAJAPUR GIS	0	0	0	0	0	0
SANKAPUR GIS	0	0	0	0	0	0
Sindhanoor GISS	0	0	0	0	0	0
Thoomkunta VO	0	0	0	0	0	0
Thotinoni Doddi GISS	0	0	0	0	0	0
Uppala 2 VO	0	0	0	0	0	0
Uppala Kranti Gis VO	0	0	0	0	0	0
Uttanoor GISS	0	0	0	0	0	0
bhoompur vo	0	0	0	0	0	0
bingidoddi	0	0	0	0	0	0
chaitanya vo	0	0	0	0	0	0
chinnatandrapad vo1	0	0	0	0	0	0
chinnatandrapad vo4	0	0	0	0	0	0
gudidoddi	0	0	0	0	0	0
jadadoddi vo	0	0	0	0	0	0
janachaitanya GIS	0	0	0	0	0	0
kishtapoor	0	0	0	0	0	0
kothapally GIS	0	0	0	0	0	0
kutkanoor vo	0	0	0	0	0	0
venisampur	0	0	0	0	0	0
venkatapoor	0	0	0	0	0	0
UNRECONCILED	0	0	0	0	0	0
Total						

Submit

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- When we select schedule-11, the above screen is displayed.
- Here data entry is allowed for General(Opening balance, Receipts and Payments) account.
- The Closing Balance is automatically calculated based on opening, Receipts, Payments amount.
- To submit the entered data click on **Submit** button 'Data Saved Successfully' message is


displayed.

- If any modifications we can reopen the **Schedule 12** and we can view ,modify and update the details.

Schedule 12: BORROWINGS

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

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SCHEDULES

Financial Year	2013-2014	Level :*	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Aiza
VO	--Select--	Schedules *	Schedule_12_BORROWINGS
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... **ADD**

SUBHEAD NAME	OPENING BALANCE(General(+))	OPENING BALANCE(General(-))	RECEIPTS(General)	PAYMENTS(General)	CLOSING BALANCE(General(+))	CLOSING BALANCE(General(-))
Sthree Nidhi	0	0	0	0	0	0
Banks	0	0	0	0	0	0
Others	0	0	0	0	0	0
Unreconciled	0	0	0	0	0	0
Total						


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- When we select schedule-12, the above screen is displayed.
- Here the data entry is allowed for all **GENERAL (Opening balance, Receipts, Payments) account.**
- The Closing Balance is automatically calculated based on **opening, Receipts, Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown
- If any modifications we can reopen the **Schedule 13** and we can view, modify and update the details.

Schedule 13:INVESTMENTS

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyala
VO	--Select--	Schedules *	Schedule_13_INVESTMENTS
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule 13 INVESTMENTS


SUBHEAD NAME	OPENING BALANCE (General{+})	OPENING BALANCE (General{ })	OPENING BALANCE(CIF {+})	OPENING BALANCE(CIF { })	PAYMENTS (General)	PAYMENTS (CIF)	REFUNDS (General)	REFUNDS(CIF)	CLOSING BALANCE (General{+})	CLOSING BALANCE (General{ })	CLOSING BALANCE(CIF{+})	CLOSING BALANCE(CIF{ })
Shree Nidhi-Share Capital	0	0	0	0	0	0	0	0	0	0	0	0
Shree Nidhi-Deposits	0	0	0	0	0	0	0	0	0	0	0	0
Zilla Samakhya-Share Capital	0	0	0	0	0	0	0	0	0	0	0	0
Banks-Deposits	0	0	0	0	0	0	0	0	0	0	0	0
Other Investments	0	0	0	0	0	0	0	0	0	0	0	0
Shree Nidhi-Savings	0	0	0	0	0	0	0	0	0	0	0	0
Zilla Samakhya-Deposits	0	0	0	0	0	0	0	0	0	0	0	0
Zilla Samakhya-Savings	0	0	0	0	0	0	0	0	0	0	0	0
Unreconciled	0	0	0	0	0	0	0	0	0	0	0	0
Total												

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- When we select schedule-13,the above screen is displayed..
- Here the data entry is allowed for the **GENERAL** (ie, **Opening balance,Refunds,Payments**) account.
- The Closing Balance is automatically calculated based on **Opening, Refunds, Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed
- If any modifications we can reopen the **Schedule 14** and we can view ,modify and update the details.

Schedule 14:FIXED ASSETS

- When we select Schedule -14 and project Ihcb the below screen is displayed.



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyal
VO	--Select--	Schedules *	Schedule_14_FIXED ASSETS
Project *	IHCB	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule_14_FIXED ASSETS

SUBHEAD NAME	OPENING BALANCE: WDV	PURCHASES	SALES/WRITE OFF	GROSS VALUE	DEPRECIATION RATE %	DEPRECIATION UPTO BEGINNING OF YEAR	DEPRECIATION CURRENT YEAR	DEPRECIATION CUMULATIVE	NET BLOCK
Furniture and Fixtures	0	0	0	0	0	0	0	0	0
Computer Systems	0	0	0	0	0	0	0	0	0
Office and other Equipment	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0
Total								0	


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- The **gross value** is automatically calculated based on **opening balance,purchases,sales/write off amount**.
- The **depreciation current year** is automatically calculated based on **gross and depreciation rate%**
- Depreciation up to beginning year** is automatically calculated based on depreciation upto beginning of the year, depreciation current year
- Net Block** is automatically calculated based on gross value and depreciation current year.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 15** and we can view ,modify and update the details.

Schedule 15:LOAN OUTSTANDING

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Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014
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SCHEDULES

Financial Year	2013-2014	Level: *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyala
VO	--Select--	Schedules *	Schedule_15_LOANS OUTSTANDING
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... **ADD**


Schedule_15_LOANS OUTSTANDING

SUBHEAD NAME	OPENING	OPENING	OPENING	OPENING	DISBURSEMENTS	DISBURSEMENTS	REPAYMENTS	REPAYMENTS	CLOSING	CLOSING	CLOSING	CLOSING
	BALANCE	BALANCE	BALANCE(CIF	BALANCE(CIF	(General)	(CIF)	(General)	(CIF)	BALANCE	BALANCE	BALANCE(CIF(+)	BALANCE(CIF(-)
	(General(+))	(General(-))	(+)	(-)					(General(+))	(General(-))		
Loans to VO's - CIF IGA	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves- CIF RCL/FCL	0	0	0	0	0	0	0	0	0	0	0	0
Loans to VO's - POP Fund	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-CIF Infrastructure	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves- CIF Social	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VOS- CIF HRF	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's-CIF Disabled	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-CIF SERP CMSA	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's- CIF SERP MKSP	0	0	0	0	0	0	0	0	0	0	0	0
Marketing/Krushe	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Nes-CIF SERP HN	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's CIF-NRHM H&N	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's- Shreee Nidhi	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's-SGSY	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-ICDP	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-TRICOR	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-ESS	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-SC/ST/TSP	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-Revolving Fund	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-Dairy Fund	0	0	0	0	0	0	0	0	0	0	0	0
Loans with Ves-SSP	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's-Banks	0	0	0	0	0	0	0	0	0	0	0	0
Loans with VO's-Other Sources	0	0	0	0	0	0	0	0	0	0	0	0
Unreconciled(CIF)	0	0	0	0	0	0	0	0	0	0	0	0
Unreconciled(General)	0	0	0	0	0	0	0	0	0	0	0	0
Total												

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- When we select Schedule -15 the above screen is displayed.
- Here the data entry is allowed for General
**(i.e,opening,disbursement,Repayment) and
CIF(i.e,opening,disbursement,Repayment)**
- The Closing Balance is automatically calculated based on **opening, disbursement, Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 16** and we can view ,modify and update the details.

Schedule 16:ADVANCES RECEIVABLE/CURRENT ASSETS



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format Download Blank Schedules Check Incomplete Schedule

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyal
VO	--Select--	Schedules *	Schedule_16_ADVANCES RECEIVABLE/CURRENT ASSETS
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... **ADD**

Schedule_16_ADVANCES RECEIVABLE/CURRENT ASSETS

SUBHEAD NAME	OPENING BALANCE (General(+))	OPENING BALANCE (IHCB(+))	OPENING BALANCE(CIF (+))	PAYMENTS (General)	PAYMENTS (IHCB)	PAYMENTS (CIF)	RECEIPTS (General)	RECEIPTS (IHCB)	RECEIPTS (CIF)	CLOSING BALANCE (General(+))	CLOSING BALANCE(IHCB (+))	CLOSING BALANCE(CIF(+))
Advances Refund from Staff	0	0	0	0	0	0	0	0	0	0	0	0
Advances Refund from Others	0	0	0	0	0	0	0	0	0	0	0	0
Prepaid Expenses	0	0	0	0	0	0	0	0	0	0	0	0
Other advances	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Claims	0	0	0	0	0	0	0	0	0	0	0	0
Scholarships	0	0	0	0	0	0	0	0	0	0	0	0
Pavalavaddi	0	0	0	0	0	0	0	0	0	0	0	0
Total												

Submit


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- When we select Schedule -16 the above screen is displayed.
- Here the data entry is allowed for **GENERAL(Opening Balance,Receipts,Repayment)** and **IHCB(Opening Balance,Receipts,Repayment)**.
- The Closing Balance is automatically calculated based on **Opening, Repayment, Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 16** and we can view ,modify and update the details.

Schedule 17:ADVANCES RECEIVABLE/CURRENT LIABILITIES

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Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyala
VO	--Select--	Schedules *	Schedule_17_ADVANCES PAYABLE/CURRENT LIABILITIES
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Schedule 17 ADVANCES PAYABLE/CURRENT LIABILITIES

SUBHEAD NAME	OPENING BALANCE (General(+))	OPENING BALANCE (IHCB(+))	OPENING BALANCE(CIF (+))	RECEIPTS (General)	RECEIPTS (IHCB)	RECEIPTS (CIF)	PAYMENTS (General)	PAYMENTS (IHCB)	PAYMENTS (CIF)	CLOSING BALANCE (General(+))	CLOSING BALANCE(IHCB (+))	CLOSING BALANCE(CIF(+))
Bima Premium Collected	0	0	0	0	0	0	0	0	0	0	0	0
Outstanding Expenses	0	0	0	0	0	0	0	0	0	0	0	0
Other Advances	0	0	0	0	0	0	0	0	0	0	0	0
Insurance Claims	0	0	0	0	0	0	0	0	0	0	0	0
Scholarships	0	0	0	0	0	0	0	0	0	0	0	0
Pavalavaddi	0	0	0	0	0	0	0	0	0	0	0	0
Total												

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- When we select Schedule -17 the above screen is displayed.
- Here the data entry is allowed for **GENERAL(Opening Balance,Receipts,Payment)**and **IHCB(Opening Balance,Receipts,Payment)**.
- The Closing Balance is automatically calculated based on **Opening, Receipts, Payments** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 17** and we can view ,modify and update the details.

Schedule 18:RESERVES



User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format

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SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyol
VO	--Select--	Schedules *	Schedule_18_RESERVES
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Browse... ADD

Schedule_18_RESERVES

SUBHEAD NAME	OPENING BALANCE(General(+))	OPENING BALANCE(General(-))	ADDITIONS(General)	WITHDRAWALS(General)	CLOSING BALANCE(General(+))	CLOSING BALANCE(General(-))
General Reserve Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Deficit Cover Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Bad Debts/Loan Loss Reserve	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Patronage Rebate Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Education Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Community Development Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Building Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Staff Welfare Fund	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Loan Loss Reserve	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Undistributed Profits	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Unreconciled	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Total						

- When we select Schedule -18 the above screen is displayed.
- Here the data entry is allowed for GENERAL (**Opening Balance, Additions, With drawal**).
- The Closing Balance is automatically calculated based on **Opening, Additions, With drawal** amount.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 19** and we can view ,modify and update the details.

Schedule 19: TRADING ACTIVITIES

Institution and Human Capacity Building Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format

Download Blank Schedules

Check Incomplete Schedule

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyal
VO	--Select--	Schedules *	Schedule_19_TRADING ACTIVITIES
Project	--Select--	Account No	--Select--

Schedule_19_TRADING ACTIVITIES

SUBHEAD NAME	AMOUNT PAID	AMOUNT PAYABLE	Total	SUBHEAD NAME	AMOUNT PAID	AMOUNT PAYABLE	Total
OPENING STOCK	0	0	0	SALES(CASH)	0	0	0
PURCHASES(CASH)	0	0	0	SALES RETURNS	0	0	0
(-)PURCHASES RETURNS	0	0	0	SALES(CREDIT)	0	0	0
PURCHASES(CREDIT)	0	0	0	SALES RETURNS	0	0	0
PURCHASE RETURNS	0	0	0	OTHER	0	0	0
DIRECT EXPENSES_TRANSPORTATION	0	0	0	INCOME_COMMISSIONS/INCENTIVES	0	0	0
DIRECT EXPENSES_TAXES	0	0	0	OTHER INCOME_SERVICE CHARGES	0	0	0
DIRECT EXPENSES_LOADING AND UNLOADING	0	0	0	OTHER INCOME_MISC.&OTHER INCOME	0	0	0
DIRECT EXPENSES_GODOWN AND STORAGE	0	0	0	CLOSING STOCK	0	0	0
DIRECT EXPENSES_PACKING	0	0	0				
DIRECT EXPENSES_GRADING/PROCESSING	0	0	0				
DIRECT EXPENSES_SHORTAGES	0	0	0				
DIRECT EXPENSES_DEPRECIATION ON MACHINERY	0	0	0				
INDIRECT EXPENSES_DISTRIBUTION EXP	0	0	0				
INDIRECT EXPENSES_COMMISSIONS AND INCENTIVES	0	0	0				
INDIRECT EXPENSES_PUBLICITY/ADVERTISEMENT	0	0	0				
INDIRECT EXPENSES_STATIONERY AND OTHER MAINTENANCE	0	0	0				
INDIRECT EXPENSES_INSURANCE	0	0	0				
FINANCIAL EXPENSES_BANK CHARGES AND COMMISSIONS	0	0	0				
FINANCIAL EXPENSES_INTEREST ON BORROWINGS(TRADE LOAN)	0	0	0				
FINANCIAL EXPENSES_LEGAL DOCUMENTATION EXPENSES	0	0	0				
Total							

Best Viewed in IE:7 1024*768

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- When we select Schedule -19 the above screen is displayed.
- The data is entered for all the columns.
- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If Any modifications we can reopen the **Schedule 19** and we can view ,modify and update the

details.

Schedule 20:CASH AND BANK BALANCES

Institution and Human Capacity Building

Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Sample Data Entry Format Download Blank Schedules Check Incomplete Schedule

SCHEDULES

Financial Year	2013-2014	Level : *	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyral
VO	--Select--	Schedules *	Schedule_20_CASH AND BANK BALANCES
Project	--Select--	Account No	--Select--

Browse... **ADD**

Schedule_20_CASH AND BANK BALANCES

SUBHEAD NAME	Cash-General	Cash-IHCB	Cash-CIF	TotalCash	A/C-General	A/C-IHCB	A/C-CIF	Total A/C
OPENING BALANCE	0	0	0	0	0	0	0	0
INTEREST CREDITS	0	0	0	0	0	0	0	0
CHARGES DEBITED	0	0	0	0	0	0	0	0
CLOSING BALANCE	0	0	0	0	0	0	0	0
Total								


Submit

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- When we select Schedule -20 the above screen is displayed.
 - Here the data entry is allowed for **CASH-GENERAL,CASH-IHCB,CASH-CIF and A/C-GENERAL,A/C-IHCB,A/C-CIF** .
 - The Total cash is automatically generated by entering the other columns in the same row.
 - To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed .
 - If any modifications we can reopen the **Schedule 20** and we can view,modify and update the details.
-

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Schedules Reports Change Password Logout

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

SCHEDULES			
Financial Year	2013-2014	Level :*	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Itikyal
VO	--Select--	Schedules *	Schedule_22_NON PERFORMING LOAN STATEMENT
Project	--Select--	Account No	--Select--

Note: Fields with "*" mark are mandatory

Please complete DCB(Schedule-21) data first.Then only Schedule-22 will be enabled

- To submit the entered data click on **Submit** button '**Data Saved Successfully**' message is displayed.
- If any modifications we can reopen the **Schedule 22** and we can view ,modify and update the details.

VIEW FINANCIAL STATEMENTS:

The **VIEW FINANCIAL STATEMENTS** consist of four (4) Reports tabs and these reports are only for viewing purpose.

- 1.MS_RECEIPT AND PAYMENTS
- 2.TRADING ACTIVITY
- 3.MS_INCOME AND EXPENDITURE
- 4.MS_BALANCE SHEET

MS_RECEIPT AND PAYMENTS:

The values are Reflected from **Schedule entry(1-23)**

Institution and Human Capacity Building

Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Mandala Samakhya Financial Statements

Generate PDF

Financial Year	2013-2014	Level	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster	Alampur	Mandals	Alampur

MS_ Receipt and Payments MS_Trading Activity MS_Income and Expenditure MS_BalanceSheet

SCH.No	Particulars	Receipt			Total(in Rs.)	SCH.No	Particulars	Payments			Total(in Rs.)
		CIF	IHCB	GENERAL				CIF	IHCB	General	
1	FEES AND CHARGES				386764.00	2	FEES AND CHARGES				0.00
	Admission/Entrance Fee Collected from VOs	0.00	0.00	0.00			Entrance Fee to STHREE NIDHI	0.00	0.00	0.00	
	Membership Fee	0.00	0.00	0.00			Entrance Fee to ZS	0.00	0.00	0.00	
	Penalties	700.00	0.00	0.00			Subscriptions to ZS	0.00	0.00	0.00	
	Audit Charges from VOs	27036.00	0.00	0.00			Institutional Fee	0.00	0.00	0.00	
	Bank Linkage service charges from VOs	0.00	0.00	0.00			Resource Fee	0.00	0.00	0.00	
	Institutional Fee	0.00	0.00	0.00			EGMM Commission	0.00	0.00	0.00	
	Resource Fee	10951.00	0.00	0.00			Market Commission	0.00	0.00	0.00	
	EGMM Commission	0.00	0.00	0.00			Penalties payments	0.00	0.00	0.00	
	Market Commission	0.00	0.00	0.00			Other Fees and charges payments	0.00	0.00	0.00	
	Commissions/Service charges - Insurance	0.00	0.00	0.00							
	Service Charges - Pension distribution	0.00	0.00	0.00							
	Service Charges from Sthree Nidhi-Deposits	0.00	0.00	0.00							
	Service Charges from Sthree Nidhi loans	0.00	0.00	0.00							
	Other Income	348077.00	0.00	0.00							
3	INTEREST ON LOANS				252138.00	4	INTEREST ON DEPOSITS & BORROWINGS				0.00
	Interest on CIF including recycle	252138.00	0.00	0.00			Interest Paid on Sthree Nidhi Loans	0.00	0.00	0.00	
	Interest on SGSY Loans	0.00	0.00	0.00			Interest Paid on Bank Borrowings	0.00	0.00	0.00	
	Interest on POP fund loans	0.00	0.00	0.00			Interest Paid on Other Borrowings	0.00	0.00	0.00	
	Interest on Banks Loans	0.00	0.00	0.00			Interest Paid on Deposits-V0s	0.00	0.00	0.00	
	Interest on Sthree Nidhi Loans	0.00	0.00	0.00			Interest/Dividend Paid on Share Capital	0.00	0.00	0.00	
	Interest on Others Loans	0.00	0.00	0.00							
	INTEREST ON INVESTMENTS				25423.00		FINANCIAL EXPENSES:				1276.00
	Dividend on Sthree Nidhi Share Capital	0.00	0.00	0.00			Bank charges and commissions	1131.00	145.00	0.00	
	Interest on Bank Deposits	0.00	0.00	0.00			Processing Fee	0.00	0.00	0.00	
	Interest on SB A/c	22040.00	3383.00	0.00			Legal Documentation expenses	0.00	0.00	0.00	
	Interest on Sthree Nidhi Deposits	0.00	0.00	0.00							
	Interest/ Income on other investments	0.00	0.00	0.00							

TRADING ACTIVITY:

The values are Reflected from **Schedule entry(19)**

Institution and Human Capacity Building Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Mandala Samakhya Financial Statements

Generate PDF

Financial Year	2013-2014	Level	MS
Financial Year Level*	Apr-Mar	Financial Year Level*	A
Cluster	Alampur	Mandals	Alampur

MS_Receive and Payments **MS_Trading Activity** MS_Income and Expenditure MS_BalanceSheet

S.No	Particulars	PAID	PAYABLE	S.No	Particulars	RECEIVED	RECEIVABLE
			0.00				0.00
1	OPENING STOCK:	0.00	0		TOTAL NET SALES:		0.00
					SALES (CASH):	0.00	0.00
2					(-) SALES RETURNS	0.00	0.00
					NET SALES (CASH)	0.00	0
	TOTAL NET PURCHASES:		0.00		SALES (CREDIT):	0.00	0.00
	PURCHASES (CASH):	0.00	0.00		(-) SALES RETURNS	0.00	0.00
	(-) PURCHASE RETURNS	0.00	0.00		NET SALES (CREDIT)	0	0.00
	NET PURCHASES (CASH)	0.00	0				
5					OTHER INCOME:		0.00
	PURCHASES (CREDIT):	0.00	0.00		Commissions/Incentives	0.00	0.00
	(-) PURCHASE RETURNS	0.00	0.00		Service Charges	0.00	0.00
	NET PURCHASES (CREDIT)	0	0.00		Misc. & Other Income	0.00	0.00
6	DIRECT EXPENSES:		0.00		CLOSING STOCK:	0.00	0
	Transportation	0.00	0.00				
	Taxes	0.00	0.00				
	Loading and Unloading	0.00	0.00				
	Godown and Storage	0.00	0.00				
	Packing	0.00	0.00				
	Grading /Processing	0.00	0.00				
	Shortages	0.00	0.00				
	Depreciation on Machinery	0.00	0.00				
	INDIRECT EXPENSES:		0.00				
	Distribution exp	0.00	0.00				
	Commissions and Incentives	0.00	0.00				
	Publicity/Advertisement	0.00	0.00				
	Stationery and Other Maintenance	0.00	0.00				
	Insurance	0.00	0.00				
	FINANCIAL EXPENSES:		0.00				
	Bank charges and commissions	0.00	0.00				
	Interest on Borrowings(Trade loan)	0.00	0.00				
	Legal Documentation expenses	0.00	0.00				
	TRADE PROFIT/SURPLUS		0		TRADE DEFICIT/LOSS		0

MS_INCOME AND EXPENDITURE:

The values are Reflected from Schedule entry(1-23)

Institution and Human Capacity Building

Telangana



Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Mandala Samakhya Financial Statements

Generate PDF

Financial Year	2013-2014	Level	MS
Financial Year Level*	Apr-Mar	Financial Year Level*	A
Cluster	Alampur	Mandals	Alampur

MS_ Receipt and Payments MS_Trading Activity **MS_Income and Expenditure** MS_BalanceSheet

SCH.No	Particulars	CIF	IHCB	GENERAL	Group Total	SCH.No	Particulars	CIF	IHCB	GENERAL	Group Total
2	FEES AND CHARGES				15000	1	FEES AND CHARGES				386764
	Entrance Fee to STHREE NIDHI	0	0	0			Admission Fee	0	0	0	
	Entrance Fee to ZS	15000	0	0			Membership Fee	0	0	0	
	Subscriptions to ZS	0	0	0			Penalties	700	0	0	
	Institutional Fee	0	0	0			Audit Charges from VOs	27036	0	0	
	Resource Fee	0	0	0			Bank Linkage service charges from VOs	0	0	0	
	EGMMCommission	0	0	0			Institutional Fee	0	0	0	
	MarketCommission	0	0	0			Resource Fee	10951	0	0	
	Penalties payments	0	0	0			EGMM Commission	0	0	0	
	Other Fees and charges payments	0	0	0			Market Commission	0	0	0	
							Commissions/Service charges - Insurance	0	0	0	
							Service Charges - Pension distribution	0	0	0	
							Service Charges from Stthree Nidhi-Deposits	0	0	0	
							Service Charges from Stthree Nidhi loans	0	0	0	
							Other Income	348077	0	0	
4	INTEREST ON DEPOSITS & BORROWINGS				0	3	INTEREST ON LOANS				252138
	Interest Paid on Stthree Nidhi Loans	0	0	0			Interest on CIF including recycle	252138	0	0	
	Interest Paid on Bank Borrowings	0	0	0			Interest on SGSY Loans	0	0	0	
	Interest Paid on Other Borrowings	0	0	0			Interest on POP Fund Loans	0	0	0	
	Interest Paid on Deposits - VOs	0	0	0			Interest on Banks Loans	0	0	0	
	Interest/Dividend Paid on Share Capital	0	0	0			Interest on Stthree Nidhi Loans	0	0	0	
							Interest on Others Loans	0	0	0	
7	ADMINISTRATIVE EXPENSES				605349						0
	Salaries	0	0	0							
	Honorarium	112490	0	149400							
	travel	12040	0	13830							
	Meetings	21243	0	18968							
	Stationery	0	0	0							
	Audit	19900	0	5500							
	Rent and Maintenance	59817	0	59817			Trade Profit carried			0	0
	Resource Fee	48000	0	0							
	TA & DA	7470	0	56410							
	Other Expenses	10222	0	10242							
9	DEPRECIATION				0.00						
	Furniture and Fixtures	0	0.00	0							
	Computer systems	0	0.00	0							
	Office and other Equipment	0	0.00	0							
	Vehicles	0	0.00	0							
	Building	0	0.00	0							
	Land	0	0.00	0							

MS_BALANCE SHEET:

The values are Reflected from **Schedule entry(1-23)**

<div style="text-align: center;"> Institution and Human Capacity Building Telangana </div>											
<small>Schedules Reports Change Password LogOut</small>											
User Name : DMG_MENR02 DMG Name : DMG Financial Year : 2013-2014											
Mandala Samakhya Financial Statements											
<input type="button" value="Generate PDF"/>											
Financial Year			2013-2014			Level			MS		
Financial Year Level*			Apr-Mar			Financial Year Level*			A		
Cluster			Alampur			Mandals			Alampur		
MS_Receive and Payments MS_Trading Activity MS_Income and Expenditure MS_BalanceSheet											
S.No	Liabilities	CIF	IHCB	GENERAL	Group Total	S.No	Assets	CIF	IHCB	GENERAL	Group Total
1	Share Capital				4497954		LOANS OUTSTANDING				7084315.00
2	Share Capital from VOs			4497954			Loans to VOs-CIF IGA	3472453.00			
							Loans with VOs- CIF RCL/FCL	300898.00			
							Loans to VOs-POP fund	0.00			
							Loans with VOs-CIF Infrastructure	0.00			
							Loans with VOs- CIF Social	817580.00			
	RESERVES:				124922.00		Loans with VOS- CIF HRF	0.00			
	General Reserve Fund			0.00			Loans with VOs-CIF Disabled	0.00			
3	Deficit Cover Fund			0.00			Loans with VOs-CIF SERP CMSA	0.00			
	Bad Debts/Loan Loss Reserve			0.00			Loans with VOs-CIF SERP MKSP	40350.00			
	Patronage Rebate Fund			0.00			Marketing/Krushe	0.00			
	Education Fund			0.00			Loans with Nos-CIF SERP HN	0.00			
	Community Development Fund			0.00			Loans with VOs CIF-NRHM H&N	0.00			
	Building Fund			0.00			Loans with VOs- Stthree Nidhi			0.00	
	Staff Welfare Fund			0.00			Loans with VOs-SGSY			2413034.00	
	Loan Loss Reserve			0.00			Loans with VOs-ICDP			0.00	
	Undistributed Profits/surplus : Accumulated			124922.00			Loans with VOs-TRICOR			0.00	
	UNDISTRIBUTED PROFITS/SURPLUS:CURRENT YEAR				136560.00		Loans with VOs-ESS			0.00	
							Loans with VOs-SC/ST/TSP			40000.00	
							Loans with VOs-Revolving Fund			0.00	
							Loans with VOs-Dairy Fund			0.00	
							Loans with VOs-SSP			0.00	
							Loans with VOs-Banks			0.00	
							Loans with VOs-Other Sources			0.00	
							INVESTMENTS				1925000.00
							Share Capital in Stthree Nidhi	1010000.00		0.00	
							Share Capital in ZS	15000.00		0.00	
							Deposits in Stthree Nidhi	900000.00		0.00	
							Deposits in Banks	0.00		0.00	
							Other Investments	0.00		0.00	
							Stthree Nidhi-Savings	0.00		0.00	
							Zilla Samakhya-Deposits	0.00		0.00	
							Zilla Samakhya-Savings	0.00		0.00	

CA REPORTS:In the Home page,After Clicking on CA Reports the below mentioned links will be displayed.

1.Audit Observation Report

2.CA Uploads

AUDIT OBSERVATION REPORT:

Institution and Human Capacity Building
Telangana

Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013 2014

Note: Keep the CAPSLOCK OFF while entering Remarks/Comments

AUDIT OBSERVATIONS REPORT Generate PDF

Financial Year:	2013-2014	Level: *	MS
Quarter/HalfYear *	Apr-Mar	Quarter/HalfYear *	A
Cluster *	Alampur	Mandal*	Alampur
VO*	--Select--		

S.No (1) *	Item (2) *	Observations (3)	Remarks/Comments(English)(4)	Remarks/Comments(Telugu)(5)
Compliance with AP MACS Act, 1995 and Byelaws:				
2	Whether original copy of Registered Byelaw is available?	--Select--		
3	Whether original copy of Registration Certification is available?	--Select--		
4	How many MC/Board Meetings were conducted during this reporting period?			
5	Whether minutes book is written completely and properly and signed by Directors?	--Select--		
6	Whether any of the Directors were disqualified during the period? if so reason	--Select--		
7	When was the Annual General Body Meeting held last?(dd/mm/yyyy or dd-mm-yyyy)			
8	Whether any Special General Body Meeting was held?	--Select--		
9	When was Special General Body Meeting was held? Why?(dd/mm/yyyy or dd-mm-yyyy)			

- Answer all the **60 Questions**.
- To submit the entered data click on **Submit** button '**AOR Saved Successfully and Generate PDF**' pop up is thrown.
- For,Any modifications we can reopen the **AOR**,view the AOR,modify the AOR and then update

CA UPLOADS:

Institution and Human Capacity Building
Telangana

Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Audit Uploads

Note: Fields with "*" mark are mandatory

Financial Year:	2013-2014	Level :*	MS
Financial Year Level *	Apr-Mar	Financial Year Level *	A
Cluster *	Alampur	Mandal *	Alampur
VO *	--Select--		

1) CA Certificate *	<input type="text"/> Browse...	2) CA AuditReport *	<input type="text"/> Browse...
3) Financial Statements *	<input type="text"/> Browse...	4) Audit Observation Report *	<input type="text"/> Browse...

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- Upload **CA Certificate,Audit Report,Financial statements,Audit observation Report.**
 - To submit the entered data click on **Submit** button '**CA Uploads Saved Successfully**' pop up is thrown.
 - For any modifications we can reopen the **CA Uploads**,view the uploads,modify the details and then update the details
-

CHANGE PASSWORD:

- To change the **password** the **Change password** screen is used
 - Enter the **old password** and **New password**
 - Confirm the **New password**,click on '**CHANGE PASSWORD**' tab.
-

- 'PASSWORD CHANGED SUCCESSFULLY' pop up is thrown.
-

Institution and Human Capacity Building
Telangana

Schedules Reports Change Password LogOut

User Name : DMG_MBNR02 DMG Name : DMG Financial Year : 2013-2014

Note: Fields with "*" mark are mandatory

User Name

Old Password *

New Password *

Confirm New Password *

Change Password

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NOTE: Only the **Authorized** user can change the **Password**.

LOGOUT:

In the Home page click on Log out link, to Log out from the application.

APM LOGIN:

1. After logging in the Home page is displayed
2. The below Screens are displayed

ACTION TAKEN REPORT

CAAUDIT REPORT

GENERAL BODY MEETING(GB)

ANNUAL RETURNS

ELECTIONS

Institution and Human Capacity Building

Telangana



[Action Taken Report](#) [CA Audit Report](#) [GB](#) [Annual Returns](#) [Elections](#) [GramaPanchayat Elections](#) [MS CC Cluster Mapping](#) [My Account](#)

User Name : APM_MENR03 Mandal : Kosgi

ACTION TAKEN REPORT:

In the home page after clicking on **Action Taken Report**,after selecting the financial year,level,EC meeting date,Attendance the action taken report displays.

CA AUDIT REPORT:

In the home page after clicking on **CA AUDIT REPORT**,after selecting the financial year and level the CA audit report displays

GENERAL BODY MEETING (GB):

In the home page after clicking on **GENERAL BODY MEETING** after selecting the financial year,level the GB displays

ANNUAL RETURNS:

In the home page after clicking on **ANNUAL RETURNS** the below mentioned screen displays

ANNUAL RETURNS

ANNUAL RETURNS REPORTS

ANNUAL RETURN FILING

ELECTIONS:

In the home page after clicking on **ELECTIONS** the below mentioned screen displays.

SHG ELECTION

VO ELECTION

MS ELECTION

ACTION TAKEN REPORT:

Institution and Human Capacity Building

Telangana

Action Taken Report
CA Audit Report
GB
Annual Returns
Elections
GramaPanchayat Elections
MS CC Cluster Mapping
My Account

User Name : APM_MBNR03 **Mandal :** Kosgi

[Generate PDF](#)

Note:Keep the CAPSLOCK OFF while entering Action Taken Remarks/Comments

Action Taken Report (ATR)


Financial Year *	2013-2014	Level *	MS
VO *	--Select--		
EC Meeting Date *		Attendance *	

S.No (1)	Item (2)	Observations (3)	Remarks/Comments(Telugu) (4)	Action Taken (English) (5)	Action Taken (Telugu) (6)
Compliance with AP MACS Act, 1995 and Byelaws:					
2	Whether original copy of Registered Byelaw is available?	--Select--			
3	Whether original copy of Registration Certification is available?	--Select--			
4	How many MC/Board Meetings were conducted during this reporting period?				
5	Whether minutes book is written completely and properly and signed by Directors?	--Select--			
6	Whether any of the Directors were disqualified during the period? if so reasons	--Select--			
7	When was the Annual General Body Meeting held last?(dd/mm/yyyy or dd-mm-yyyy)				
8	Whether any Special General Body Meeting was held?	--Select--			
9	When was Special General Body Meeting was held? Why?(dd/mm/yyyy or dd-mm-yyyy)				

- The **Audit observation report** from **CA Login** is Reflected as **ATR(Action taken Report)**
- The Action taken Remarks,that are entered in English are displayed in Telugu in Telugu remarks column.
- To submit entered data,Click on **submit** button,'**ATR Saved Successfully**' pop up is thrown.
- For,Any modifications we can reopen the ATR,view the ATR,modify the ATR details,update the ATR.

CA AUDIT REPORT:

Institution and Human Capacity Building
Telangana



Action Taken Report CA Audit Report GB Annual Returns Elections GranaPanchayat Elections M S CC Cluster Mapping My Account

User Name : APN_MBNR03 Mandal : Kosgi

CA Audit Report

Financial Year: *	2013-2014 ▼	Level: *	VO ▼
VC: *	--Select-- ▼		

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-
- The Uploads that are done in **CA LOGIN(CA Uploads)** are reflected in **CA AUDIT REPORT**
 - Upload **Action taken report**.
 - To submit entered data,Click on **submit** button,'**CA audit report Saved successfully**' pop up is thrown.
 - For any modifications we can reopen the CA audit report, view the details,modify the details and update the details.
-

GENERAL BODY MEETING:

Institution and Human Capacity Building Telangana			
Action Taken Report CA Audit Report GB Annual Returns Elections GramaPanchayat Elections MS CC Cluster Mapping new My Account			
User Name : APM_MBNR03 Mandal : Kosgi			
GENERAL BODY MEETING DETAILS			
Financial Year:	2013-2014	Level :	MS
VO :	--Select--		
Download GB Agenda Format		Download GB Agenda(Example)	
2) General Body Meeting Details			
To be held before (as per Byelaws)	30th July	Notice Issued Date	<input type="text"/>
Date when GB was held	<input type="text"/>	Total Eligible Members	<input type="text"/>
Quorum for GB	<input type="text"/>	No of Members attended GB	<input type="text"/>
3) Agenda Transacted			
1.Action Taken on Previous Resolutions	<input type="checkbox"/> Yes <input type="checkbox"/> No	2.Approval of Annual Report	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.Approval of Annual Accounts	<input type="checkbox"/> Yes <input type="checkbox"/> No	4.Approval of Annual Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.Approval of Annual Budget	<input type="checkbox"/> Yes <input type="checkbox"/> No	6.Auditors Appointment	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.Allocation of Profits/Deficit	<input type="checkbox"/> Yes <input type="checkbox"/> No	8.Amendment of ByeLaws	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.Election of Office Bearers	<input type="checkbox"/> Yes <input type="checkbox"/> No	10.Review of Membership in other organisation	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.Transactions/ Performance of EC Members	<input type="checkbox"/> Yes <input type="checkbox"/> No		
4)GB Uploads			
1)Notice	<input type="text"/> <input type="button" value="Browse..."/>	2)Agenda	<input type="text"/> <input type="button" value="Browse..."/>
3)Election Of Office Bearers	<input type="text"/> <input type="button" value="Browse..."/>	4)Annual Report	<input type="text"/> <input type="button" value="Browse..."/>
5)GB Resolution	<input type="text"/> <input type="button" value="Browse..."/>	6)Photo	<input type="text"/> <input type="button" value="Browse..."/>
<input type="button" value="Submit"/> <input type="button" value="Clear"/>			
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- Download GB Notice format for model purpose.
- Enter General body meeting details.
- Select Yes/No for Agenda transacted
- upload GB files.
- To submit entered data,Click on **submit** button,'**GB details Saved successfully**' pop up is thrown.
- For,Any modifications we can reopen the GB screen,view the details,modify the details and update the details.

ANNUAL RETURNS:

The Annual returns consists of

- FORM IV
- FORM V
- FORM VI
- FORM VII

ANNUAL RETURNS FORM IV:

Institution and Human Capacity Building

Telangana

[Action Taken Report](#) | [CA Audit Report](#) | [GB](#) | [Annual Returns](#) | [Elections](#) | [GramaPanchayat Elections](#) | [MS CC Cluster Mapping](#) | [My Account](#)

User Name : APM_MBNR03 **Mandal :** Kosgi

Annual Returns

Financial Year: *	2013-2014	Level *	MS
VO *	--Select--		
Name of the Society: *		Name of the Society As per Registration: *	
Reg. Number: *		Date of Registration: *	
Address of the Society: *		Area of Operation: *	

FORM IV | FORM V | FORM VI | FORM VII

FORM NO-IV
Annual Report of Activities to be filled to the Registrar U/S 31(i)(a) of the AP MACS Act.1995
(to be submitted by the Societies)

(1)Date/Month on which Annual General Body is to be conducted. *	Before July30th	(2)When is it last conducted & What was the Quorum & No. of members attended *	&
(3)Is there any request for convening requisitioned General Body during the year *	--Select--	(4)Date on which requisitioned General Body held *	
(5)Is any Special General Body conducted during the year (Mention the purpose) *	--Select--	6)Periodicity of Board Meetings to be conducted as per Byelaws	Monthly
(8)Is there action proposed against any member / director for not attending the board meetings (names to be furnished separately) *	--Select--	(9)Brief annual report of activities	Browse...

(7)Dates on which the Board Meetings were conducted during the year & the quorum & number of members attended *

S.No	Date	Quorum	Attended
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Next

- Enter the details of FORM IV

- After clicking on next the screen moves to the **FORM V**

ANNUAL RETURNS FORM V:

Institution and Human Capacity Building Telangana			
Action Taken Report CA Audit Report GB Annual Returns Elections GramaPanchayat Elections MS CC Cluster Mapping My Account			
User Name : APM_MBNR03		Mandal : Kosgi	
Annual Returns			
Financial Year: *	2013-2014	Level *	MS
VO *	--Select--		
Name of the Society: *	kosgimandalamahilasan		Name of the Society As per Registration: *
Reg. Number: *	AMC/MNR / dco/2000 / 169	Date of Registration: *	06/03/2000
Address of the Society: *		Area of Operation: *	Kosgi Mandal of Mahabu
FORM IV FORM V FORM VI FORM VII			
FORM NO-V			
Statement to be filled along with Annual Audited Statement of Accounts with Auditor's Reports U/S 34(i)(b) of the AP MACS Act. 1995 (to be submitted by the Societies)			
(1) No. of Members at the close of the year *		(2) Paid up share capital *	0
(3) Volume/Turnover of business in the last financial year *	0	(4) Gross profit if any *	
(5) Net profit if any *		(6) Mode of disposal of surplus *	As per Byelaw & GB Resolution
(7) Patronage dividend paid to each share holder *	As per Byelaw & GB Resolution	(8) Allocation of deficit if any *	As per Byelaw & GB Resolution
(9) Other services provided members if any *		(10) Remuneration paid to the Auditor or cost of Dept. Auditor *	
(11) Remarks *			
Next			
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- Enter the details of **FORM V**
- After clicking on next the screen moves to the **FORM VI**

ANNUAL RETURNS FORM VI:


Institution and Human Capacity Building Telangana			
Action Taken Report CA Audit Report GB Annual Returns Elections GramaPanchayat Elections MS CC Cluster Mapping My Account			
User Name : APM_MBNR03		Mandal : Kosgi	
Annual Returns			
Financial Year : *	2013-2014	Level *	MS
VO *	--Select--		
Name of the Society : *	kosgimandalamahilasan	Name of the Society As per Registration : *	[]
Reg. Number : *	AMC/ MNR [] / DCO/ [] / []	Date of Registration : *	06/03/2000
Address of the Society : *	[]	Area of Operation : *	Kosgi Mandal of Mahabu
FORM IV FORM V FORM VI FORM VII			
FORM NO-VI			
Statement Showing the list of names of Directors their Address Terms of Office U/S 34(i)(e) of the AP MACS Act.1995			
(1)No.of Members at the close of the year *	[]	(2)Size of the Board of Directors *	[]
(3)Frequency & No.of retirement *	[] & []	(4)Normal Date/Month of retirement *	[]
(5)When were the last elections conducted *	[]	(6)Names and Address of the Directors elected and their terms of office (6(a))Name (6(b)) Office held (6(c)) Due to retire on *	[] Browse...
(7)Is any Director disqualified during the period under report *	--Select--	(8)Names and addresses of the co-opted members during the year *	[] Browse...
(9)Action Proposed against the disqualified Directors if any *	[]	(10)Remarks *	[]
Next			
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- Enter the details of **FORM VI**
- After clicking on next the screen moves to the **FORM VII**

ANNUAL RETURNS FORM VII:

Institution and Human Capacity Building

Telangana



[Action Taken Report](#) [CA Audit Report](#) [GB](#) [Annual Returns](#) [Elections](#) [GramaPanchayat Elections](#) [MS CC Cluster Mapping](#) [My Account](#)

User Name : APM_MBNR03 **Mandal :** Kosgi

Annual Returns

Financial Year: *	2013-2014	Level *	MS
VO *	--Select--		

Name of the Society: *	Name of the Society As per Registration: *
Reg. Number: *	Date of Registration: *
Address of the Society: *	Area of Operation: *

FORM IV
FORM V
FORM VI
FORM VII

FORM NO-VII

Compliance Report on Audit/Special Audit/Inquiry

(to be submitted by the Societies)

<p>(1)When is audit due(furnish the date) *</p> <p>(3)Date of Submission of the report to the Registrar *</p> <p>(5)If any special Audit conducted(Please furnish the important findings separately) *</p> <p>(7)Is the cost of special audit recovered? (furnish the details separately)</p> <p>(9)Report in Brief *</p>	<p>(2)When is it last conducted *</p> <p>(4)Compliance report(in Brief) *</p> <p>(6)Compliance report(in Brief) *</p> <p>(8) Is it any inquiry instituted against the society and findings there on *</p> <p>(10)Remarks *</p>
---	--

[Next](#)

- Enter the details of **FORM VII**
- To submit entered data,Click on **submit** button,'**AR Saved successfully**' pop up is thrown.
- For any modifications we can reopen the Annual Returns (Forms IV,V,VI,VII) screen,view the Screen , modify and update the **AR**.

ANNUAL RETURNS REPORTS:

The data that is entered in Annual Returns are reflected in 'Annual Returns Reports' Screen. These

reports are only for viewing purpose (To view these annual returns reports we have to click on each report tab)

ANNUAL RETURNS REPORT (FORM IV):



[Action Taker Report](#) | [CA Audit Report](#) | [G6 Annual Returns](#) | [Elections](#) | [Srama Parishayat Elections](#) | [MSCC Cluster Mapping](#) | [My Account](#)

LSR Name : APN_MEN03 **Manda :** Kosg **Annual Returns Reports**
Generate PDF

Financial Year *	2013 2014 ▾	Level *	MS ▾
NU *	--Select-- ▾		

Name of the Society :	<input type="text" value="balaram"/>	Name of the Society As per Registration :	<input type="text" value="dgdx"/>
Reg. Number :	<input type="text" value="AMC/FDSGH/DCO/4334"/>	Date of Registration :	<input type="text" value="31/03/2008"/>
Address of the Society :	<input type="text" value="DFDFHDFG"/>	Area of Operation :	<input type="text" value="Seethanagaram Mandal of Vizianagaram Dist"/>

FORM IV | FORM V | FORM VI | FORM VII

FORM NO-IV
Annual Report of Activities to be filled to the Registrar U/S 31(i)(a) of the TG MACS Act.1995
(to be submitted by the Societies)

Date/Month on which Annual General Body is to be conducted(1)	When is it last conducted what was the quorum and No.of members attended(2)	Is there any request for convening requisitioned General Body during the year (3)	Date on which requisitioned General Body held(4)	Is any special General Body conducted during the year(Mention the purpose) (5)	Periodicity of Board Meetings to be conducted as per Byelaws(6)	Dates on which the Board Meetings were conducted during the year & the quorum & number of members attended(7)			Is there action proposed against any member/director for not attending the board meetings (names to be furnished seperately) (8)	Brief annual report of activities (9)
						Date	Quorum	Attended		
						14/03/2012	4	4		
						14/03/2012	4	4		
						14/03/2012	4	4		
						14/03/2012	4	4		
						14/03/2012	4	4		

The data entered and uploaded files in Annual Returns **FORM IV** are reflected in Annual Return Report **FORM IV**

ANNUAL RETURNS REPORT (FORM V):

Annual Returns Report
 User Name : APN_MENR03 Manda : Kosg
 Annual Returns Reports

Financial Year * : 2013-2014 Level * : PS
 NU * : --Select--

Name of the Society : balaram Name of the Society As per Registration : dgdx
 Reg. Number : AMC/FDSGH/DCO/4334 Date of Registration : 31/03/2008
 Address of the Society : DFDFHDFG Area of Operation : Seethanagaram Mandal of Vizianagaram Dist

FORM NO-V
 Statement to be filled along with Annual Audited Statement of Accounts with Auditor's Reports U/S 34(i)(b) of the TG ACS Act.9
 (to be submitted by the Societies)

No. of Members at the close of the year(1)	Paid up share capital(2)	Volume/Turnover of business in the last financial year(3)	Gross profit if any(4)	Net profit if any(5)	Mode of disposal of surplus(6)	Patronage dividend paid to each share holder(7)	Allocation of deficit if any (8)	Other services provided members if any(9)	Remuneration paid to the Auditor or cost of Dept. Auditor(10)	Remarks (11)
10	56826.00	870.00	39426530.67	15862308.17	As per Byelaw & GB Resolution	As per Byelaw & GB Resolution	As per Byelaw & GB Resolution	RFYR	200.00	DFHDFH

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The data entered and uploaded files in Annual Return **FORM V** are reflected in Annual Return Report **FORM V**

ANNUAL RETURNS REPORT (FORM VI):

The data entered and uploaded files in Annual Return **FORM VI** are reflected in Annual

Institution and Human Capacity Building



Telangana

[Action Taker Report](#) |
 [CA Audit Report](#) |
 [GS Annual Returns](#) |
 [Elections](#) |
 [GranaPanchayat Elections](#) |
 [MSSC Cluster Mapping](#) |
 [My Account](#)

User Name : APN_MBN03 Manda : Kogga

Annual Returns Reports

Generate PDF

Financial Year *	2013 2014 ▾	Level *	MS ▾
VU *	--Select-- ▾		

Name of the Society :	<input type="text" value="balaram"/>	Name of the Society As per Registration :	<input type="text" value="dgdx"/>
Reg. Number :	<input type="text" value="AMC/FDSGH/DCO/4334"/>	Date of Registration :	<input type="text" value="31/03/2008"/>
Address of the Society :	<input type="text" value="DFDFHDFG"/>	Area of Operation :	<input type="text" value="Seethanagaram Mandal of Vizianagaram Dist"/>

[FORM IV](#) |
 [FORM V](#) |
 [FORM VI](#) |
 [FORM VII](#)

FORM NO-VI

Statement Showing the list of names of Directors their Address Terms of Office U/S 34(i)(e) of the TG MACS Act.1995

No. of Members at the close of the year(1)	Size of the Board of Directors(2)	Frequency and No. of retirement(3)	Normal Date / Month of retirement(4)	When were the last elections conducted(5)	Names and Address of the Directors elected and their terms of office(6)	Is any Director disqualified during the period under report(7)	Names and addresses of the co-opted members during the year(8)	Action proposed against the disqualified Directors, if any (9)	Remarks (10)
10	2	3 2	01/12/2011	19/07/2011	login.txt	N	IS ANNUAL RETURN.txt	YUJTYUI	YUIYJJH

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Return Report FORM VI

ANNUAL RETURNS REPORT (FORM VII):

The data entered and uploaded files in Annual Returns **FORM VII** are reflected in Annual Return Report **FORM VII**.

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Telangana



[Action Taker Report](#) | [CA Audit Report](#) | [GS](#) | [Annual Returns](#) | [Elections](#) | [Grama Panchayat Elections](#) | [MISCC Cluster Mapping](#) | [My Account](#)

User Name : APN_MBN03 **Manda :** Kogga **Annual Returns Reports** [Generate PDF](#)

Financial Year *	2013 2014 ▾	Level *	MS ▾
VU *	--Select-- ▾		

Name of the Society :	balaram	Name of the Society As per Registration :	dgdx
Reg. Number :	AMC/FDSGH/DCO/4334	Date of Registration :	31/03/2008
Address of the Society :	DFDFHDFG	Area of Operation :	Seethanagaram Mandal of Vizianagaram Di

[FORM IV](#) | [FORM V](#) | [FORM VI](#) | **[FORM VII](#)**

FORM NO-VII
Compliance Report on Audit/Special Audit/Inquiry
(to be submitted by the Societies)

When is audit due (furnish the date)(1)	When is it last conducted(2)	Date of Submission of the report to the Registrar(3)	Compliance report (in Brief)(4)	If any special Audit conducted (Please furnish the important findings seperately)(5)	Compliance report (in Brief)(6)	Is the cost of special audit recovered? (furnish the details seperately)(7)	Is it any inquiry instituted against the society and findings there on (8)	Report in Brief (9)	Remarks (10)
19/10/2011	28/06/2011	21/07/2011	NIL	NIL	NIL	NIL	NIL	login.txt	HGVJHGB


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ANNUAL RETURNS FILING:

-
- Enter the data for ARF(Annual Return Filing).
 - Upload the files.
 - To submit the entered data click on **Submit** button '**Data Saved Successfully**' pop up is thrown
 - For any modifications we can reopen the **ARF** Screen, view the **ARF**, modify the **ARF**, and update the **ARF**.
-

Institution and Human Capacity Building

Telangana




[Action Taken Report](#) | [CA Audit Report](#) | [GB](#) | [Annual Returns](#) | [Elections](#) | [GramaPanchayat Elections](#) | [MS CC Cluster Mapping](#) | [My Account](#)

User Name : APM_MBNR03 **Mandal :** Kosgi

Annual Returns Filing

Financial Year:	2013-2014	Level :	MS
VO:	--Select--		

1) Download Model DCO Format		2) Challan No	<input type="text"/>
3) a)Challan Date	<input type="text"/>	3) b)Challan Upload	<input type="text"/> <input type="button" value="Browse..."/>
4) a)Date of Submission of Annual Returns to DCO	<input type="text"/>	4) b)Upload Annual Returns	<input type="text"/> <input type="button" value="Browse..."/>
5) a) Whether DCO has acknowledged?	Yes	5) b) Upload DCO Acknowledgement	<input type="text"/> <input type="button" value="Browse..."/>

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ELECTIONS:

The Election screens consists of **SHG ELECTION, VO ELECTION and ZS ELECTION**

SHG ELECTION:

- Select the Financial Year in which elections were held, VO, SHG and SHG Member.
- SHG Members details – 'Member Name, Surname, Father/Husband Name, Caste' will be displayed.
- Enter the details such as Education, Role, Election Date, Office Tenure and Date of Office Commencement.
- Select the Confirmation Checkbox and click on '**Add**' Button. SHG Details will be saved successfully and “Data Saved Successfully” popup message is shown.
- For any modifications we can reopen the **SHG Election**, view the details, using edit option we can modify and update the details.

User Name : APM_MBNR03 Mandal : Kosgi

SHG Elections

Financial Year : --Select--	VO ID :
VO : --Select--	Panchayat ID :
Panchayat Name :	Village ID :
Village :	Habitation ID :
Habitation Name :	SHG ID :
SHG : --Select--	Member ID :
Member : --Select--	

Surname : <input type="text"/>	Name : <input type="text"/>
Father/Husband Name : <input type="text"/>	Caste : <input type="text"/>
Economic Status : <input type="text"/>	Education : --Select--
Role : --Select--	Tenure : --Select--
Election Date : <input type="text"/>	Date of Office Commencement : <input type="text"/>

Yes, details provided by me are accurate

View/Modify OB Details

VO ELECTION:

- Select the Financial Year in which elections were held and the VO.
- If the details of all the SHGs in that VO are entered in SHG Election Screen, then only the VO Election Data Entry is allowed or else a popup message 'Please enter all the SHG OB Details in this VO for this Financial Year' will be shown.
- All the Presidents at SHG Level will be displayed.
- Election Date, Date of Office Commencement and their Role in VO (President, Secretary, Treasurer), Office Tenure are to be selected. For EC Members, Functional Unit is to be selected.
- To submit the entered data click on **Submit** button '**VO Election Details Saved Successfully**' pop up message is shown.

- For any modifications, we can reopen the VO Election screen, view the details, using edit option we can modify and update the details.

MS ELECTION:

- Select the Financial Year in which elections were held.
- If the details of all the VOs in that MS were entered in VO Election Screen, then only the MS Election Data Entry is allowed or else a popup message 'Please enter all the VO OB Details in this MS for this Financial Year' will be shown.
- All the Presidents at VO Level will be displayed.
- Election Date, Date of Office Commencement and their Role in MS (President, Vice President, Secretary, Joint Secretary and Treasurer), Office Tenure are to be selected. For EC Members, Functional Unit is to be selected.
- To submit the entered data click on **Submit** button '**MS Election Details Saved Successfully**'

pop up message is shown.

- For any modifications, we can reopen the MS Election screen,view the details,using edit option we can modify and update the details.

LOGOUT:

In the Home page click on Log out link, to Log out from the application.